BANNER User Support

Integrated Administrative Computing Services (IACS)

Rensselaer

Rensselaer Polytechnic Institute
Troy, New York 12180-3590

BANNER Authorization Form
Banner Student Information

IACS Use:
Registrar Approval _____

Name: _____   RIN: _____   Title: _____

Department: _____   Telephone: _____   RCS Userid: _____

If the user is a current user, does the user currently have access to?

- ❖ Banner Student Forms: Yes ____   No ____
- ❖ Please list any forms user currently has access to   _____   _____   _____

                                                                                         _____   _____   _____

Is UC4 access requested for this user?   Yes____   No ____

Complete the following sections as needed:

Section A: Banner Student – Access to view Student information

What student data do you need access to?	
What are your job responsibilites?	
Are you responsible for updating the student adviser information?	

Section B: Scheduler Access

Do you schedule courses for your Department?	
Please indicate the subject codes. (i.e MATH)	

_____   _____
Authorized Signature for Organization   Date

_____
Printed Name of Authorizing Person

Please scan this form and email to registrar@rpi.edu or fax to x6180.